

Tenant Information Sheet

**BUSINESS INFORMATION**

FULL LEGAL COMPANY NAME: \_\_\_\_\_

Business License #: \_\_\_\_\_ City: \_\_\_\_\_

DBA: \_\_\_\_\_ Fed Employer ID#: \_\_\_\_\_

Date Fictitious Business Name filed: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Years in this Location: \_\_\_\_\_ # of Stores: \_\_\_\_\_ Where: \_\_\_\_\_

If a Corporation, State of Inc.: \_\_\_\_\_ Name and address of Agent for Service: \_\_\_\_\_

If a Partnership, Names and addresses of General Partners: \_\_\_\_\_

Names and addresses of Limited Partners (if any): \_\_\_\_\_

If a Limited Liability Company, Names and addresses of Members: \_\_\_\_\_

If Individuals, names and addresses: \_\_\_\_\_

Years in Business: \_\_\_\_\_ Person to contact: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

**PLEASE LIST ALL BANK(S): (Business & Personal)**

Name of Bank: \_\_\_\_\_ Branch: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Account Name: \_\_\_\_\_ Acct. #: \_\_\_\_\_ Personal: [ ] Business [ ]

Other [ ]

Name of Bank: \_\_\_\_\_ Branch: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Account Name: \_\_\_\_\_ Acct. #: \_\_\_\_\_ Personal: [ ] Business [ ]

Other [ ]

**TRADE REFERENCES, BUSINESS (if none, Personal)**

Landlord's Name: \_\_\_\_\_ Telephone \_\_\_\_\_

Address: \_\_\_\_\_ How long: \_\_\_\_\_

Insurance Agency: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Agent: \_\_\_\_\_

Comments: \_\_\_\_\_ Personal: [ ] Business [ ]

Other reference: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Personal: [ ] Business [ ]

Comments: \_\_\_\_\_

Other reference: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Personal: [ ] Business [ ]

Comments: \_\_\_\_\_

**PERSONAL INFORMATION**

NAME: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Address: \_\_\_\_\_

Previous Address (if less than 2 years): \_\_\_\_\_

Date of Birth (or age): \_\_\_\_\_ Driver's License # and State: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Telephone: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Occupation: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Monthly income: \_\_\_\_\_

**SPOUSE'S INFORMATION**

NAME: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Address: \_\_\_\_\_

Previous Address (if less than 2 years): \_\_\_\_\_

Date of Birth (or age): \_\_\_\_\_ Driver's License # and State: \_\_\_\_\_

Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Telephone: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Occupation: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Monthly income: \_\_\_\_\_

**HAVE YOU EVER FILED FOR BANKRUPTCY?**

Business: Yes [ ] No [ ] When: \_\_\_\_\_ State filed: \_\_\_\_\_ Chapter: \_\_\_\_\_

Personal: Yes [ ] No [ ] When: \_\_\_\_\_ State filed: \_\_\_\_\_ Chapter: \_\_\_\_\_

**MORTGAGE HOLDERS:**

Personal: \_\_\_\_\_ Account #: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Contact: \_\_\_\_\_

Business: \_\_\_\_\_ Account #: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Contact: \_\_\_\_\_

**IN CASE OF EMERGENCY PLEASE CONTACT:**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

**THE REPRESENTATIONS OF FACT CONTAINED IN THIS APPLICATION ARE CONSIDERED PART OF THE LEASE AND ARE TRUE AND CORRECT. IF ANY INFORMATION HEREIN CONTAINED IS DISCOVERED TO BE FALSE OR MISLEADING, THE LEASE MADE ON THE STRENGTH OF THIS APPLICATION MAY, AT THE OPTION OF THE LESSOR, BE TERMINATED AT ANY TIME. IN ADDITION, THE LESSOR IS HEREBY GRANTED PERMISSION TO VERIFY ALL CREDIT/PERSONAL INFORMATION AND TO OBTAIN ANY CREDIT REPORTS IT DEEMS NECESSARY.**

**PLEASE ATTACH A CURRENT FINANCIAL STATEMENT. IF ONE IS NOT ATTACHED, PLEASE STATE WHY:**

\_\_\_\_\_  
\_\_\_\_\_

HOW DID YOU FIND THIS PROPERTY? \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Print or Type Name: \_\_\_\_\_ Print or Type Name: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_